

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **AGENDA**

August 20, 2026

The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 held a meeting on **Thursday, August 20, 2026, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

Attending the meeting were Commissioners Ramiro Garza (joined the meeting at 6:47 p.m.), Nick Teague, Zack Voelker, Brian Henson, and Larry Moseley. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, representatives of the First Responder Unit, as well as Kelli Carlton, attorney for the District.

1. **Pledge of Allegiance;** Pledge of Allegiance led by Commissioner Teague.
2. **Call meeting to order;** Meeting called to order at 6:30 pm by Commissioner Teague.
3. **Public Comment:** none
4. **Public Comment on Agenda Items:** none

## **PRESENTATION AND REPORTS**

5. **Receive monthly report from the Treasurer and consider:** CPA Pam Oakes presented the monthly report.

(a) **approval of payment of monthly bills and invoices;**

(b) **approval of monthly financial report;**

(c) **approval of transfers among District accounts;**

Motion made by Commissioner Voelker to approve the agenda Items 5(a), (b) and (c). Motion seconded by Commissioner Henson. The, motion carried 4-0, with Commissioner Garza not present for the vote.

(d) **approval of revised budget presentation, budget amounts, and budget line items.** No amendments presented and no action taken.

*The Board changed the order of the agenda items at this time and addressed the matters in the following order:*

## DISCUSSION/ACTION ITEMS

9. **Discuss and consider action to adopt the FY27 budget for the District and a resolution for same;** Pam Oakes presented the budget to the Board of Commissioners, noting that approximately \$3,500,000 was expected in ad valorem taxes and \$1,200,000 had been received in sales tax income for the past ten months. The Board tabled action until Commissioner Garza arrived.
14. **Discuss and take action to address certification pay, promotions, and rate of pay for District employees and executive staff;** Pam Oakes presented to the Board of Commissioners regarding certification pay and pay rates, noting that no employee's pay will decrease as a result of this pay scale; implementing an executive pay scale, and outlining intent for pay raises. After discussion, motion made by Commissioner Teague to approve the certification pay, promotions, and rate of pay for District employees and executive staff. Motion seconded by Commissioner Voelker. The motion carried 5-0, with Commissioner Garza present for the item.
9. **Discuss and consider action to adopt the FY27 budget for the District and a resolution for same;** The Board returned to Item 9. Motion made by Commissioner Teague to adopt the FY27 budget for the District as presented and a resolution for the same. Motion seconded by Commissioner Voelker. All in favor, motion carried.
10. **Discuss and consider action regarding 2026 tax rate, including:**
  - a. **Re-establishing a proposed tax rate by taking a record vote;** Motion made by Commissioner Teague to propose a 10-cent tax rate per 100 dollars' valuation. Motion seconded by Commissioner Voelker. All in favor, motion carried. The record vote was:  
**Ramiro Garza-Yes; Nick Teague-Yes; Brian Henson-yes; Larry Moseley-Yes; Zack Voelker-Yes**
  - b. **Scheduling public hearing;** Motion made by Commissioner Voelker to schedule a public hearing for September 17, 2026. Motion seconded by Commissioner Teague. All in favor, motion carried.
  - c. **Authorizing expense and publication of required notices in the *Elgin Courier* and *Bastrop Advertiser* newspapers;** Motion made by Commissioner Teague to authorize expense and publication of required notices in the Elgin Courier and Bastrop Advertiser newspapers. Motion seconded by Commissioner Voelker. All in favor, motion carried.
11. **Acknowledging and approving posting of Notice About 2026 Tax Rates and Notice of Public Hearing or Meeting to home page of District website;** Motion made by Commissioner Teague to acknowledge and approve the posting of Notice About 2026 Tax Rates and Notice of Public Hearing to home page of District website. Motion seconded by Commissioner Garza. All in favor, motion carried.

12. **Discuss and consider engaging auditor to conduct FY2027 audit;** Motion made by Commissioner Teague to engage Medack & Oltman to conduct the FY27 audit. Motion seconded by Commissioner Voelker. All in favor, motion carried.
8. **Discuss and consider approval of minutes for July 16, 2026, regular meeting and August 4, 2026, special meeting;** Motion made by Commissioner Voelker to approve the meeting minutes for July 16, 2026, and August 4, 2026. Motion seconded by Commissioner Henson. All in favor, motion carried.
13. **Discuss impact of creating a Fire Marshal Office and the handling of associated expenses and consider adopting a Resolution addressing debit card and account access for the Fire Marshal;** Pam Oakes presented the budget for the Fire Marshal's Office, noting that the budget item designation was, essentially, changed from fire prevention to Fire Marshal. Tabled. See below.

### **PRESENTATION AND REPORTS**

6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, membership, and repairs needed at stations or to equipment or apparatus and take any related action;** Chief Botello presented the monthly Chief's report. Total Fire & EMS incidents for the month of July were 319. Firefighters attended several events which included Fire Truck Day for Kids, Splash Day at Thomas Memorial Park, Wildcat Band event and Elgin Band cool down. Chief Botello presented information on purchasing a few apparatuses. Motion made by Commissioner Voelker to approve purchasing an engine, tender and a brush truck. Motion seconded by Commissioner Henson. All in favor, motion carried.
7. **Receive monthly Commissioner activity reports;** Commissioner Teague discussed a phone call with Commissioner Keith Simpson with Bastrop County ESD No. 3 and Mr. Simpson would like to present at the Board's next meeting.

### **DISCUSSION/ACTION ITEMS**

15. **Discuss and take action to authorize hiring additional staff;** No action taken.
16. **Discuss and consider action on an updated Interlocal Agreement with Travis County ESD No. 13;** Chief Botello presented the draft Agreement. Commissioner Voelker proposed to make the Interlocal Agreement time bound for October 15, 2026, and 90% of Travis County ESD No. 13 income. Motion made by Commissioner Teague for our counsel to update our Interlocal Agreement with Travis County ESD No. 13 as proposed by Commissioner Voelker. Motion seconded by Commissioner Voelker. All in favor, motion carried.
13. **Discuss impact of creating a Fire Marshal Office and the handling of associated expenses and consider adopting a Resolution addressing debit card and account access for the Fire Marshal;** The Board returned to this item.

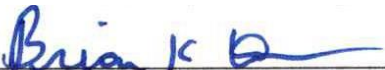
*The Commissioners went into executive session at 7:50 pm to discuss agenda Items #13 and #7 pursuant to Sections 551.071, 551.072, and 551.074 of the Texas Government Code. Executive session ended at 8:45 pm, at which point the regular meeting was reconvened.*

No action was taken in executive session.

No action was taken in open session.

17. **Discuss agenda items, time, and date for next meeting;** Special meeting called for August 27, 2026, at Elgin Fire Station, 6:30 pm to discuss the property purchase next to Station 1302. Next regular meeting date is September 17, 2026, at 6:30 pm, Elgin Fire Station to hold a public hearing and adopt a tax rate. and
18. **Adjourn.** Meeting adjourned at 8:47 pm.

Approved September 17, 2026

  
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Brian Henson, Secretary  
Board of Commissioners