

Minutes
Bastrop/Travis Counties ESD No.1
September 24, 2019

The Bastrop/Travis Counties ESD #1 met in Elgin, Texas on September 24, 2019. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz and Wayne Skubiata. A quorum was present at the meeting.

1. Pledge of Allegiance:

The Pledge of Allegiance was led by President Tommy McCullough.

2. Call Meeting to Order:

The meeting was called to order by President Tommy McCullough at 7:00P.M. Proper notice has been posted.

3. Public Comments:

There were no public comments.

Public Meeting to Adopting Tax Rate

4. Consider taking action regarding budget for fiscal year October 1, 2019 to September 30, 2020; The budget for fiscal year October 1, 2019 to September 30, 2020 was approved at the August 28, 2019 meeting. The resolution for the budget was adopted by acclamation.

5. Take a record vote on the District's 2019 tax rate, adopt an Order Levying Taxes and authorize filling the Order with both the Bastrop County Tax Assessor/Collector and the Travis County Tax Assessor/Collector; and A motion was made by Commissioner Foehner and seconded Commissioner Newstrom that states I move that the property tax rate be increased by the adoption of a tax rate of 0.10/\$100, which is effectively a 6.04 percent increase in the tax rate. Motion passed unanimously. See attachments.

Tommy McCullough – Yes

Julius Schwartz – Yes

Larry Foehner – Yes

Carl Newstrom – Yes

Wayne Skubiata – Yes

Another motion was made by Commissioner Schwartz and seconded by Commissioner Skubiata to approve adopting an Order Levying Taxes and authorizing the filing of the Order with both the Bastrop County and Travis County Tax Assessors/Collectors. Motion passed unanimously. See attachment.

6. Discuss agenda, time and date for next meeting. No action taken.

A motion was made by Commissioner Newstrom and seconded by Commissioner Foehner to adjourn the meeting at 6:45P.M. Motion passed unanimously.

President McCullough adjourned the meeting.

A handwritten signature in blue ink, appearing to read "Carl Newstrom". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1

RESOLUTION ADOPTING BUDGET

THE STATE OF TEXAS

§
§
§

COUNTIES OF BASTROP AND TRAVIS

BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 THAT:

WHEREAS, the Board of Emergency Services Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 ("District") has projected the operating expenses and revenues for the District for the period of October 1, 2019 through September 30, 2020;

NOW, THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

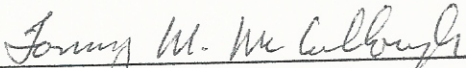
Section 1. The Board of Commissioners wishes to adopt this Resolution. The Operating Budget attached hereto as Exhibit "A" was adopted on August 28, 2019 and is part of this Resolution.

Section 2. The Secretary of the Board of Commissioners is directed to file a copy of this Resolution Adopting Budget in the official records of the District.

ADOPTED this 24th day of September, 2019.


(SEAL)

BASTROP-TRAVIS COUNTIES EMERGENCY
SERVICES DISTRICT NO. 1



Tommy McCullough, President
Board of Commissioners

ATTEST:



Carl Newstrom, Secretary
Board of Commissioners

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTIES OF BASTROP AND TRAVIS §

The undersigned officer of the Board of Commissioners (“Board”) of Bastrop-Travis Counties Emergency Services District No. 1 hereby certifies as follows:

1. The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 (“District”) convened in regular session on the 24th day of September, 2019, at the Elgin Fire Station, 111 North Avenue C, Elgin, Texas, and the following officers and members of the Board:

Tommy McCullough	-	President
Julius Schwartz	-	Vice President
Carl Newstrom	-	Secretary
Larry Fohner	-	Treasurer
Wayne Skubiata	-	Asst. Secretary/Treasurer

were present, except Commissioner(s) _____, thus constituting a quorum. Among other business, a:

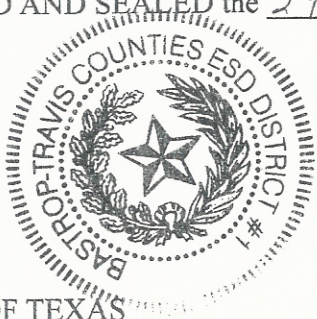
RESOLUTION ADOPTING BUDGET

was introduced for the consideration of the Board. It was then moved and seconded that the Resolution Adopting Budget (“Resolution”) be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Resolution adopted at the meeting described above is attached to this certificate. The Resolution has been recorded in the District’s minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Resolution would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 24 day of September, 2019.

(SEAL)



A handwritten signature in cursive script, appearing to read "Carl Newstrom".

Carl Newstrom, Secretary
Board of Commissioners

THE STATE OF TEXAS

§

COUNTIES OF BASTROP AND TRAVIS

§

This instrument was acknowledged before me on the 24th day of September, 2019, by Carl Newstrom, Secretary of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1, on behalf of the District.

A handwritten signature in cursive script, appearing to read "Melba Skubiata".

Notary Public Signature

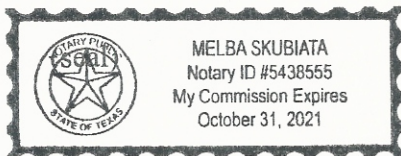


EXHIBIT A

Adopted Operating Budget

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD	EVFD	MVFD	FRI
	Budget	Budget	Budget	Budget
Income				
Income				
Tax Revenue				
Bastrop Central Appraisal Dist				
BCAD - Taxes	1,245,019.00			
Travis Co Central Appraisal Dist				
TCAD - Taxes	204,662.00			
Total Tax Revenue	1,449,681.00			
Tax Refund				
Bastrop County				
Tax Refund - Other				
Other Inc				
Bastrop Central Appraisal Dist				
Travis County ESD#13	30,000.00			
Fire Recovery				
Misc income				
Interest Inc				
Insurance Refund/Reimbursement				
Total Expected Income	1,479,681.00			
Final Approved Budget for 2019-2020				
100 Operations - Fire Fighting				
100.1 Fire Hose				
100.11 EVFD		3,500.00		
100.12 MVFD			12,000.00	
100.2 Hand Tools				
100.21 EVFD		2,000.00		1,000.00
100.22 MVFD				
100.3 Nozzles and Valves				

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD Budget	EVFD Budget	MVFD Budget	FR1 Budget
100.31 EVFD				
100.32 MVFD		3,000.00	2,000.00	
100.4 Foam				
100.41 EVFD		5,500.00	1,200.00	
100.42 MVFD				
100.5 Protective Clothing				
100.51 EVFD		25,000.00	20,000.00	
100.52 MVFD				
100.6 Janitorial supplies				
100.61 EVFD		500.00		
100.62 MVFD			600.00	
100.7 Uniforms/Badges				
100.711A EVFD		2,000.00	4,000.00	
100.72 MVFD				
100.8 Absorbents/Pads				
100.81 EVFD		300.00	300.00	
100.82 MVFD				
100.9 Misc Equip/Appliances				
100.91 EVFD - Other		5,000.00	3,000.00	
100.92 MVFD				
100.10 Rehab supplies				
100.101 EVFD		500.00	1,500.00	
100.102 MVFD				
200 Equipment & Bldg Mtnc				
200.1 Gas Monitoring		2,000.00		
200.11 EVFD				
200.2 Extinguishers				
200.21 EVFD		1,000.00		
200.22 MVFD			1,000.00	
200.3 SCBA/Compressor				

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD	EVFD	MVFD	FR1
	Budget	Budget	Budget	Budget
200.31 EVFD - Certifications		2,000.00		
200.32 EVFD - Cascade		3,000.00		
200.33 MVFD - Certifications			3,000.00	
200.4 Thermal Imaging Camera		200.00		
200.41 EVFD			8,500.00	
200.42 MVFD				
200.5 Overhead doors		4,500.00		
200.51 EVFD			2,000.00	
200.52 MVFD				
200.6 HVAC Replacement/Repairs				
200.61EVFD		750.00		
200.62 MVFD			1,000.00	
200.7 Ice Makers Mntc/Repairs		750.00		
200.71 EVFD			600.00	
200.72 MVFD				
200.8 General Building Mntc		12,000.00		
200.81 EVFD			3,500.00	
200.82 MVFD				
200.9 Misc equipment repair				
200.91 EVFD				
200.911 EVFD Generator Mntc		4,500.00		
200.92 MVFD			1,200.00	
200.921 MVFD-Generator Mntc			1,000.00	
200.922 MVFD - Other				
300 Fleet Maintenance				
300.1 Apparatus Batteries				
300.11 EVFD		2,000.00		
300.12 MVFD			1,500.00	
300.2 Fuel and Lube				
300.21 EVFD		8,000.00		

2019 - 2020 APPROVED BUDGET

	ESD Budget	EVFD Budget	MVFD Budget	FR1 Budget
300.22 MVFD			4,000.00	
300.3 Tires				
300.31 EVFD		6,000.00		
300.32 MVFD			4,000.00	
300.4 Certifications-Pump, etc				
300.411 EVFD Apparatus Pumps		6,000.00		
300.412 EVFD Rescue Tool Certs		3,500.00		
300.421 MVFD			6,000.00	
300.422 MVFD RescueTool Certs			2,000.00	
300.5 Misc Parts & Supplies				
300.51 EVFD		10,000.00		
300.52 MVFD			3,000.00	
300.6 Mechanical Costs-labor				
300.61 EVFD		24,000.00		
300.62 MVFD			2,000.00	
300.7 Fleet Inspections				
300.71 EVFD		250.00		
300.72 MVFD			150.00	
300.8 General Maintenance				
300.82 MVFD			3,000.00	
400 Administration				
400.1 Legal Fees				
400.11 EVFD		2,000.00		
400.12 MVFD			500.00	
400.13 ESD				
400.131 - Atty fees		30,000.00		
400.132 - Election (every 2yrs)		16,000.00		
400.133 - Legal Notices		1,000.00		
400.2 Audit Services				
400.21 EVFD - Audit		2,000.00		

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD Budget	EVFD Budget	MVFD Budget	FR1 Budget
400.22 MVFD - Audit				
400.23 ESD - Audit	6,400.00		2,000.00	
400.3 Bookkeeping				
400.31 EVFD				
400.311 EVFD (ADP)		2,500.00		
400.312 EVFD (CPA)		1,200.00		
400.33 ESD	500.00			
400.4 Office General				
400.41 Software				
400.411 EVFD				
400.411A ERS Reporting		1,420.00		
400.411B ERS CAD Integration		1,750.00		
400.411 EVFD - Other		7,500.00		
400.412 MVFD				
400.412A ERS Reporting			1,500.00	
400.412B ERS CAD Integration			500.00	
400.412 MVFD - Other			1,500.00	
400.413 ESD	3,000.00			
400.42 Office supplies/equipmen				
400.421 EVFD		1,500.00		
400.421A EVFD - Copier (NEW)		2,000.00		
400.422 MVFD				
400.423 ESD	4,500.00		1,500.00	
400.43 Postage & Shipping				
400.432 MVFD				
400.433 ESD	500.00			
400.44 General Mntc & Repair				
400.441 ESD	4,000.00			
400.442 ESD Janitorial (NEW)	400.00			
400.5 Insurance				
400.51 Vehicle Insurance	25,000.00			

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD	EVFD	MVFD	FR1
	Budget	Budget	Budget	Budget
400.52 Worker's Comp Insurance				
400.521 WorkerComp 1st Respond	7,000.00			
400.522 Worker Comp other	6,500.00			
400.53 Accident & Sickness Insu	6,500.00			
400.54 Liability & Property Ins	24,000.00			
400.6 Fire Chief Stipend				
400.61 EVFD		15,000.00		
400.62 MVFD			6,000.00	
400.7 Mileage Reimbursement				
400.71 EVFD		70,000.00		
400.72 MVFD			6,000.00	
400.8 Personnel Cost - Adm,etc				
400.10 Personnel Cost FICA	2,000.00			10,000.00
400.82 EVFD Fire Prevention		1,000.00		
400.83 Admn Asst				
400.831 EVFD				
400.8311 Admin Asst		22,000.00		
400.8312 employer liability		4,000.00		
400.832 MVFD Admin Asst (NEW)			4,560.00	
400.833 ESD Admin Asst	11,000.00			
400.84 EVFD Station Labor		1,500.00		
400.85 MVFD Station Labor (NEW)			2,500.00	
400.9 SFFMA Dues				
400.911 EVFD Dues		2,500.00		
400.912 EVFD Certifications		2,000.00		
400.921 MVFD Dues			1,500.00	
400.922 MVFD Certifications			500.00	
400.11 Lab - Health screening				
400.111 EVFD		2,000.00		
400.12 Awards Program				
400.121 EVFD		2,500.00		

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD	EVFD	MVFD	FR1
	Budget	Budget	Budget	Budget
400.15 Tax Services (ESD only)				
400.151 Appraisal District	15,000.00			
400.152 Tax Collection Service				
400.1521 County collection fees				
400.1521A McCreary -atty fees	5,000.00			
400.1521B Bastrop Co Parcels	28,000.00			
400.16 Dispatch fund (ESD only)				
400.162 - 800 Radios user fees	41,000.00			
400.164 Active 911 - EVFD		1,000.00		
400.165 Active 911 - MVFD			500.00	
400.18 Long Range Stratgic Plan				
400.18A McGrath Consulting	31,473.00			
500 First Responders				
500.1 Medical Supplies				
500.11 Uniforms/Badges				2,200.00
500.12 Personal Protective Gear				3,600.00
500.13 Medical Supplies other				10,000.00
500.2 Recertification Fees				650.00
500.3 Dues/Subscriptions				50.00
500.4 First Responders Training				2,100.00
500.5 Lab Work (personnel)				150.00
500.6 Rehab supplies				700.00
500.7 Computers/Software				600.00
500.8 Capital AWACS - page serv				1,000.00
500.9 Radio/Handheld sets				5,000.00
500.92 FR1 Radios (new)				500.00
500.93 FR1 Batteries				500.00
500.94 FR1 Repairs				500.00
500.10 EVFD 1st Responder reimb				
500.101 1st responder salaries				150,000.00

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD Budget	EVFD Budget	MVFD Budget	FR1 Budget
500.102 Employee Insurance				21,000.00
500.102A Health - BCBS				
500.102B Dental				
500.102C Vision				400.00
500.102 Employee Insurance - Other				19,000.00
500.104 PTO (NEW)				
500.103 Employee Other (CS)				
500.104 Texas Workforce Comm				
500.11 1st responders - MISC				7,000.00
500.11B Furniture/Appliances				700.00
500.11C Janitorial				700.00
500.11D Office Supplies				
500.12 FR1 Vehicle				4,000.00
500.121 Fuel				1,800.00
500.122 Maintenance				1,600.00
500.123 Batteries, tires, supplies				500.00
500.14 FR1 SFFMA dues				3,000.00
500.15 FR1 Vol reimb mileage				1,000.00
500.16 FR1 ESO Solutions				7,500.00
500.17 BCFRA - Aide				
600 Travel & Training				
600.1 A&M Fire School(not used)				
600.5 Travel/Training Expenses				
600.51 EVFD		8,000.00		
600.511 Training Expense		8,000.00		
600.512 Training Reimbursement				
600.52 MVFD			8,000.00	
600.521 Training Expense			8,000.00	
600.522 Training Reimbursement				
600.53 ESD			6,000.00	

2019 - 2020 APPROVED BUDGET

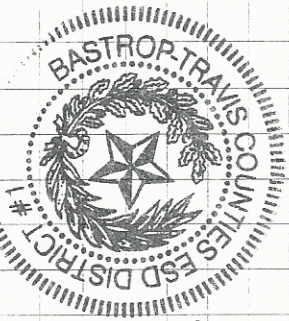
	ESD	EVFD	MVFD	FR1
	Budget	Budget	Budget	Budget
600.531 Safed Membership	1,200.00			
600.532 Training	5,000.00			
600.533 ESD Board Misc Expenses	3,000.00			
700 Communications				
700.1 Radios/Pagers - New		20,000.00		
700.11 EVFD				
700.12 MVFD			20,000.00	
700.2 Comm Supplies/Equip		1,500.00		
700.21 EVFD				
700.22 MVFD			750.00	
700.3 Radio Repairs		1,000.00		
700.31 EVFD				
700.32 MVFD			500.00	
700.6 Radio Tower/Conn (ESD)	2,000.00			
800 Fire Prevention				
800.1 Supplies/Materials		2,000.00		
800.11 EVFD				
800.12 MVFD			2,000.00	
1000 Utilities				
1000.1 Water-Sewer		2,000.00		
1000.11 EVFD				
1000.12 MVFD			600.00	
1000.121 Burgh's Septic				
1000.122 MVFD Station			650.00	
1000.13 ESD	1,200.00			
1000.2 Electricity		11,000.00		
1000.21 EVFD				
1000.22 MVFD			5,500.00	

BTCESD#1
2019 - 2020 APPROVED BUDGET

	ESD	EVID	MVFD	FR1
	Budget	Budget	Budget	Budget
1000.23 ESD	1,800.00			
1000.3 Gas				
1000.31 EVFD		2,100.00		
1000.31A EVFD new addition		1,100.00		
1000.32 MVFD			2,500.00	
1000.4 Trash Pickup				
1000.41 EVFD		1,100.00		
1000.5 Telephone/Internet				
1000.51 EVFD				
1000.511 EVFD - Other		5,100.00		
1000.512 EVFD - Cable		2,100.00		
1000.52 MVFD			2,000.00	
1000.53 ESD	2,000.00			1,500.00
1000.54 FR1 phone				
1200.1 Debt Service Pmt Acct				
1200.17 New Addition Principal	32,000.00			
1200.17A New Addition Interest	20,000.00			
1200.18 New Trucks(3) Principal	58,500.00			
1200.18A Interest	15,000.00			
TOTAL BUDGET	410,473.00	349,120.00	170,610.00	256,750.00
COMBINED TOTAL BUDGET				1,187,453.00

The 2019-2020 Budget for Bastrop Travis Counties #1 was approved on:

	8/28/19		
<i>James W. McLaughlin</i>			Date
<i>Carol Brantley</i>			Secretary



ORDER LEVYING TAXES

THE STATE OF TEXAS

§

COUNTIES OF BASTROP AND TRAVIS

§

§

WHEREAS, the appraisal rolls of Bastrop-Travis Counties Emergency Services District No. 1 (the "District") for 2019 have been prepared and certified by the appraisers for the District and submitted to the District's tax assessors/collectors; and

WHEREAS, the District's tax assessors/collectors have submitted the certified appraisal rolls for the District, dated July 24, 2019 and August 16, 2019, showing \$1,475,930,803 to be the total appraised, assessed and taxable value of all property and the total taxable value of new property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal roll, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2019 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this order levying taxes.

Section 2. There is levied an ad valorem tax of \$0.1000 on each \$100.00 of taxable property within the District in order to provide funds for maintenance and operating purposes. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.04 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$5.70.

Section 3. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, including legal fees, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the unit.

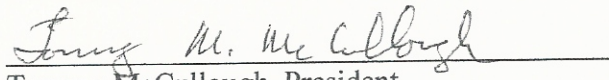
Section 4. The Travis County Tax Assessor/Collector and the Bastrop County Tax Assessor/Collector are authorized to assess and collect the taxes of the District employing the above tax rate.

Section 5. The taxes levied by this Order are due presently, and will be delinquent if not paid by January 31, 2020.

Section 6. This Order Levying Taxes is effective from and after its adoption.

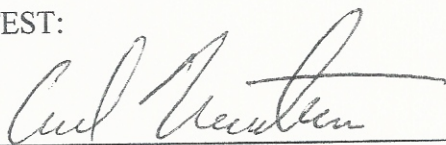
PASSED AND APPROVED the 24th day of September, 2019.

BASTROP-TRAVIS COUNTIES
EMERGENCY SERVICES DISTRICT NO. 1



Tommy McCullough, President
Board of Commissioners

ATTEST:



Carl Newstrom, Secretary
Board of Commissioners

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §
 §
COUNTIES OF BASTROP AND TRAVIS §

The undersigned officer of the Board of Commissioners (“Board”) of Bastrop-Travis Counties Emergency Services District No. 1 hereby certifies as follows:

1. The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 (“District”) convened in regular session on the 24th day of September, 2019, at the Elgin Fire Station, 111 North Avenue C, Elgin, Texas, and the following officers and members of the Board:

Tommy McCullough - President
Julius Schwartz - Vice President
Carl Newstrom - Secretary
Larry Foehner - Treasurer
Wayne Skubiata - Asst. Secretary/Treasurer

were present, except Commissioner(s) _____, thus constituting a quorum. Among other business, an:

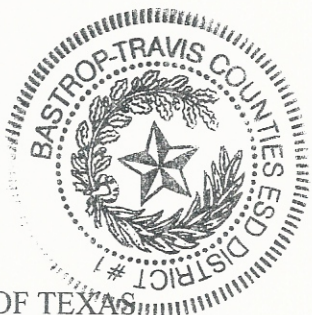
ORDER LEVYING TAXES

was introduced for the consideration of the Board. It was then moved and seconded that the Order Levying Taxes (“Order”) be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described above is attached to this certificate. The Order has been recorded in the District’s minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Order would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 24 day of September, 2019.

(SEAL)



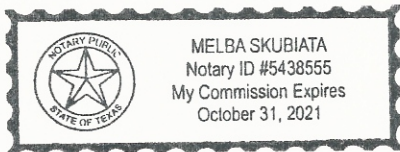
Carl Newstrom, Secretary
Board of Commissioners

THE STATE OF TEXAS
COUNTIES OF BASTROP AND TRAVIS

§
§
§

This instrument was acknowledged before me on the 24 day of September, 2019, by Carl Newstrom, Secretary of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1, on behalf of the District.

(seal)



Notary Public Signature