

Minutes
Bastrop/Travis Counties ESD No.1
November 17, 2020

The Bastrop/Travis Counties ESD No. 1 met on Zoom video conferencing app and the Elgin Fire Department on November 17, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz, and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives were also present.

Pledge of Allegiance:

1. The Pledge of Allegiance was led by Vice President Julius Schwartz.

Call Meeting to Order:

2. The meeting was called to order by Vice President Julius Schwartz at 6:30P.M. Proper notice has been posted.

Public Comments:

3. There were no public comments.

Public Comments on Agenda Items.

4. There were no public comments on agenda items.

Presentation and Reports

5. Presentation by Amy Miller from City of Elgin on dumpster proposal; Amy Miller from the City of Elgin presented a dumpster proposal for the board to consider.

6. Receive monthly report from the Treasurer and consider; Commissioner Schwartz presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and. A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to approve the monthly financial report. Motion passed unanimously. See attachment.

(C). action regarding amendments to budget for FY2020; There were no budget amendments for FY2021 at this time.

(D). action regarding amendments to budget for FY2021; A motion was made by Commissioner Newstrom and seconded by Commissioner Foehner to amend the budget as follows:

Move \$25,000.00 from fund balance to account #1100.20. Motion passed unanimously. See attachment.

7. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of October.

8. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; There was no one present from the McDade Volunteer Fire Department to present the monthly report.

9. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues; The monthly report for the First Responder Unit was presented by Chris Botello. He reported calls for the month of October.

10. Receive monthly commissioner activity reports; There was no commissioner activity to report at this time.

Discussion/Action Items

11. Discuss and consider approval of minutes for the October 20, 2020 regular meeting; A motion was made by Commissioner Schwartz and seconded by Commissioner Skubiata to approve the minutes. Motion passed unanimously.

12. Discuss and consider approval and acceptance of statements and oaths of office for elected commissioners; Tommy McCullough, Carl Newstrom and Jodie Lopez were sworn in by Notary Melba Skubiata for the Statement of Elected/Appointed Officer and The State of Texas Oath of Office. See attachments.

13. Discuss and consider election of officers; A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz for the following election of officers.

President – Tommy McCullough

Vice President – Wayne Skubiata

Treasurer – Julius Schwartz

Secretary – Carl Newstrom

Assistant Treasurer/Secretary – Jodie Lopez

Motion passed unanimously.

Commissioner Newstrom thanked Larry Foehner for his hard work while serving on the board as a Commissioner.

14. Discuss and consider banking agreement for District accounts; After some discussion, a motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to accept the bank rates from Prosperity Bank – Elgin #161 as follows.

Regular checking account – 0.20% interest rate

Money market account – 0.35% interest rate.

Motion passed unanimously.

15. Discuss and consider a policy on visitors to District stations; A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to add to the Employee Handbook and Standard Operation Guild lines (S.O.G's) that visitation hours will be from 8:00a.m. to 8:00p.m. at both District stations. Anything after those hours must be approved by the chief, president or FR1 Coordinator. Motion passed unanimously.

16. Discuss and consider filling vacancy in the First Responder program; Commissioner Newstrom reported that he was working with Chris from the FR1 program to get the vacancy filled as soon as possible.

17. Discuss and consider repair and maintenance of the District's facilities and equipment; Commissioner Newstrom reported that a new generator had been ordered for the McDade Fire Station. Chief Reyna reported that Engine 2 had to be put in the shop for some transmission problems.

18. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Schwartz and seconded by Commissioner Newstrom for the next regular meeting to be held on December 15, 2020 at 6:30P.M. at the Elgin Fire Station and/or Zoom video conferencing app. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to adjourn the meeting at 7:40P.M. Motion passed unanimously.

Vice President Wayne Skubiata adjourned the meeting.



Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1