

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1
MINUTES

August 16, 2022

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, August 16, 2022, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 N. Avenue C, Elgin, Texas, for the following purposes:

1. **Pledge of Allegiance;** The Pledge of Allegiance was led by Commissioner Moseley at 6:30 p.m.
2. **Call meeting to order;** Meeting was called to order by Vice President Moseley.
3. **Public Comment:** Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; No comments.
4. **Public Comment on Agenda Items:** Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item; No comments.

ADMINISTRATIVE ITEMS

5. **Discuss and consider acceptance of resignation of Commissioner Jodie Benitez;** Commissioner McCullough made a motion to accept the resignation; Commissioner Crim seconded. Motion passed 4-0.
6. **Discuss and consider appointment of commissioner to fill unexpired term;** Matt Benson showed interest in the open position. Commissioner McCullough made a motion for Matt Benson to fill the open position; Commission Crim seconded. Motion passed 4-0.
7. **Administer Oath and receive signed Statement and Oath from appointed commissioner;** Melba Skubiata administered the Oath to Mr. Benson. Mr. Benson signed both the Oath and Statement.
8. **Discuss and consider election of officers;** Commissioner Crim made a motion for Larry Moseley to serve as president; Commissioner McCullough seconded. Motion passed 5-0.

Commissioner Moseley made a motion for Tommy McCullough to serve as Vice President, and all other officers remain the same with Commissioner Benson serving as Assistant Secretary/Treasurer; Commissioner Crim seconded. Motion passed 5-0.

PRESENTATION AND REPORTS

9. **Receive monthly report from the Treasurer and consider:** Reports presented by Commissioner Crim.
 - (a) **approval of payment of monthly bills and invoices;** Commissioner McCullough made a motion to approve payments of monthly bills and invoices; Commissioner Sanchez seconded. Motion passed 5-0.
 - (b) **approval of monthly financial report;** Commissioner McCullough made a motion to approve monthly financial report; Commissioner Sanchez seconded. Motion passed 5-0.
 - (c) **action regarding amendments to budget for FY22;** Commissioner McCullough made a motion to approve the amendments as presented; Commissioner Benson seconded. Motion passed 5-0.
10. **Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership;** Report was presented by Chief Martinez.
11. **Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership;** No report was presented.
12. **Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, budget, management activities and personnel issues;** Report was presented by Chief Martinez.
13. **Receive monthly report from the Interim District Chief regarding emergency operations, apparatus, response times, call volume, training, management activities and membership;** Report was presented by Chief Martinez.
14. **Receive monthly commissioner activity reports;** No reports.

DISCUSSION/ACTION ITEMS


15. **Discuss and consider approval of minutes for the July 18, 2022 Budget Workshop, the July 25, 2022 regular meeting, and the August 2, 2022 special meeting;** Commissioner Moseley made a motion to approve the minutes for the July 25, 2022 regular meeting, and August 2, 2022 special meeting. Commissioner Crim seconded. Commissioner McCullough abstained from the vote. Motion passed 4-0-1. (Note – the July 18, 2022, Workshop was not held.)

16. **Discuss and take action on Resolution Adopting Budget for fiscal year October 1, 2022 to September 30, 2023;** Commissioner Crim made a motion to adopt the budget for fiscal year October 1, 2022 to September 30, 2023. Commissioner Moseley seconded. Motion passed 5-0.
17. **Conduct a public hearing on the proposal to increase property taxes;** Commissioner Moseley opened the public hearing on the proposal to increase property taxes at approximately 7:00 p.m.

Public comment was submitted by email from Ellen Owens.
There being no further comments, the public hearing was closed at approximately 7:02 p.m.
18. **Take a record vote on the District's 2022 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Bastrop County Tax Assessor/Collector and Travis County Tax Assessor/Collector;** Commissioner Moseley moved that the property tax rate be increased by the adoption of a tax rate of \$0.0970/\$100 valuation, which is effectively a 24.05 percent increase in the tax rate. Commissioner Benson seconded. The record vote was:
 - Commissioner Moseley – YES
 - Commissioner McCullough- YES
 - Commissioner Sanchez- YES
 - Commissioner Crim- YES
 - Commissioner Benson-YES
 Commissioner Sanchez then made a motion to adopt the Order Levying Taxes and certificate for order. Commissioner Benson seconded. Motion passed 5-0.
19. **Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website;** Commissioner Moseley made a motion to approve posting of the statement regarding adopted tax rate to the home page of the District's website, Commissioner Benson seconded. Motion passed 5-0.
20. **Discuss and consider action to establish domain with Umbrella Media;** After some discussion, no action was taken. This item may be removed from the agenda.
21. **Discuss and consider approving purchase of smoke detectors and/or fire security alarms for the McDade Volunteer Fire Department, Elgin Volunteer Fire Department, First Responder Unit and the District Office;** After some discussion, no action taken. This item may be removed from the agenda.
22. **Discuss and consider repair and maintenance of the District's facilities and equipment;** After some discussion, no action was taken.

23. **Discuss agenda items, time, and date for next meeting.** Commissioner Crim made a motion for the next business meeting be held on September 20, 2022 at 6:30 p.m. at the Elgin VFD, Commissioner Benson seconded. The motion passed 5-0.

Commissioner McCullough made a motion to adjourn; Commissioner Crim seconded. Motion passed 5-0. Meeting adjourned at 7:26 p.m.



Amanda Sanchez, Secretary
Bastrop-Travis Counties ESD No. 1

SIGNED September 20, 2022.