BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

September 24, 2026

The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 held a special meeting on **Thursday, September 24, 2026, at 6:30 p.m.**, at Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

Attending the meeting were Commissioners Nick Teague, Zack Voelker, Brian Henson, Larry Moseley. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**; Pledge of Allegiance led by Commissioner Teague.

2. **Call meeting to order**; Meeting called to order at 6:30 p.m. by Commissioner Teague.

3. **Public Comment**: None.

4. **Public Comment on Agenda Items**: None.

DISCUSSION/ACTION ITEMS

5. **Discuss and consider appointing an individual to fill the vacancy on the Board of Commissioners and take action to appoint same**; Motion made by Commissioner Teague to appoint Damon Doss to the vacant board commissioner seat for the remainder of the term. Motion seconded by Commissioner Moseley. All in favor, motion carried.

6. **Accept Statement and Oath of appointed Commissioner**; Damon Doss was sworn in and executed the Statement and Oath of appointed Commissioner. The Board accepted both the Statement and the Oath.

7. **Discuss and consider election of officers**; Commissioner Henson moved Commissioner Voelker as President; Commissioner Moseley moved Commissioner Teague as Vice President; Commissioner Voelker moved Commissioner Henson as Secretary; Commissioner Voelker moved Commissioner Moseley as Treasurer; and Commissioner Teague moved Commissioner Doss as Assistant Secretary/Treasurer. All in favor, motion carried.

8. **Discuss and consider purchasing real estate for District use**; Commissioner Voelker updated the Board on the property adjacent to Station 1302, noting that the survey is scheduled. No action taken.

9. **Discuss and consider action to approve Fire Marshal's Office job descriptions**; Motion made by Commissioner Voelker to adopt the Fire Marshal's Office job descriptions as presented. Motion seconded by Commissioner Henson. All in favor, motion carried.

10. **Discuss agenda items, time, and date for next meeting**; Next meeting set for October 22, 2026, 6:30 pm at Elgin Fire Station.

11. **Adjourn**. Meeting adjourned at 6:48 p.m.

Approved October 22, 2026.

Brian Henson, Secretary
Board of Commissioners