BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

May 15, 2025

The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 held its regular monthly meeting on **Thursday, May 15, 2025, at 6:30 p.m.**, at Elgin Fire Station, 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Nick Teague, Ramiro Garza, Brian Henson and Damon Doss. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**: Led by Commissioner Larry Moseley.
2. **Call meeting to order**: Called to order at 6:30 pm by Commissioner Larry Moseley.
3. **Public Comment**: None.
4. **Public Comment on Agenda Items**: None.

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider**: CPA Pam Oakes presented the monthly financial report.
   (a) **approval of payment of monthly bills and invoices**:
   (b) **approval of monthly financial report**:
   (c) **action regarding amendments to budget for FY25**: No amendments to be addressed. No action taken.
   (d) **approval of transfers among District accounts**:
   (e) **approval of check payments over $2,000**:

   Commissioner Nick Teague made a motion to approve agenda sub-items (a), (b), (d) and (e) as presented. Commissioner Ramiro Garza seconded the motion. All in favor, motion carried.
6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, membership, and repairs needed at stations or to equipment or apparatus and take any related action**: Total Fire and EMS calls were 262 for the month of April 2025. There were 62 overlapping calls requiring a second unit response. The Sales Tax Election was passed at the beginning of May 2025. Firefighters attended the Shattered Dreams event at Elgin High School.
7. **Receive monthly Commissioner activity reports**: Commissioner Nick Teague attended Bastrop County ESD 3's recent meeting.

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for April 17, 2025, regular meeting; April 24, 2025, special meeting; and May 13, 2025, special meeting**; Motion was made by Commissioner Brian Henson to approve the meeting minutes from April 17, 2025, April 24, 2025, and May 13, 2025. Motion seconded by Commissioner Larry Moseley. All in favor, motion carried.

9. **Discuss and consider action on repayment options for CD -secured loan**; No action taken.

10. **Discuss and consider action on accrual rate of paid time off per pay period** ; Commissioner Nick Teague made a motion to accept the paid time off policy as presented. Commissioner Brian Henson seconded the motion. All in favor, motion carried.

11. **Discuss and consider action on purchase of property for a new station location, and authorize entering into a contract for the purchase of property for same**:

The Commissioners went into executive session at 7:47 pm to discuss agenda Item #11 pursuant to Section 551.072 of the Texas Government Code. Executive session ended at 7:59 pm, at which point the regular meeting was reconvened. No action was taken in executive session.

In open session, motion was made by Commissioner Nick Teague to begin purchase negotiations for property located on County Line Rd and to designate Commissioner Damon Doss to handle the negotiations. Motion seconded by Commissioner Brian Henson. All in favor, motion carried.

12. **Discuss agenda items, time, and date for next meeting** . Next regular meeting is scheduled for June 19th at 6:30 pm at the Elgin Fire Station. Commissioners called for a budget workshop on May 21, 2025, at 5:30 pm, Elgin Fire Station. Meeting adjourned at 8:06 pm.

Brian Henson, Secretary
Board of Commissioners

Approved June 26, 2025.