

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **AGENDA**

January 21, 2020

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Tuesday, January 21, 2020, at 6:30 p.m.**, at the McDade Volunteer Fire Department, located at 224 El Paso Street, McDade, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;

## **REPORTS**

4. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) action regarding amendments to budget for FY2020;
  - (d) review and approve quarterly investment report for 4<sup>th</sup> quarter of previous year;
5. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
6. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
7. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, management activities and personnel issues;
8. Receive monthly commissioner activity reports;
9. Receive FY19 audit report presentation from James Medack from Medack & Oltmann, LLP, CPA;

## **DISCUSSION/ACTION ITEMS**

10. Discuss and consider approval of minutes for the December 17, 2019 regular meeting;
11. Discuss and consider filing written report (i.e. audit) with County Commissioners' Court;
12. Discuss and consider policy for paid leave for First Responders;
13. Discuss and consider amendments to service provider contracts;
14. Discuss and consider publishing of address of administrative office location;
15. Discuss update on website for SB2 compliance;

- 16. Discuss and consider transfer of reserve Elgin pumper truck to McDade station;
- 17. Discuss and consider repair and maintenance of the District's facilities and equipment; and
- 18. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 108 West First, Elgin, Texas between the hours of 9:00 a.m. and 12:00 p.m. on Tuesdays and Thursdays.




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Carl Newstrom, Secretary  
 Bastrop-Travis Counties Emergency  
 Services District No. 1

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Carl Newstrom, Secretary for Bastrop-Travis Counties Emergency Services District No. 1, at (512) 281-5330 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.