

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

AGENDA

January 18, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Thursday, January 18, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;
4. Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item;

ADMINISTRATIVE

5. Discuss and consider election of officers;

PRESENTATION AND REPORTS

6. Presentation by Streamline Connect on website services;
7. Presentation by IT-Voice Technology Simplified;
8. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices;
 - (b) approval of monthly financial report;
 - (c) approval of quarterly investment report for 4th quarter of 2023; and
 - (d) action regarding amendments to budget for FY24;
9. Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership;
10. Receive monthly Commissioner activity reports;

DISCUSSION/ACTION ITEMS

11. Discuss and consider approval of minutes for the December 19, 2023, regular meeting;
12. Discuss and consider approving District's financial audit and filing the audit report with the County Commissioners Court;

13. Discuss and consider approving publication of Notice of Address of Administrative Office Location;
14. Discuss and consider taking action on the Consolidated Trash Program with the City of Elgin;
15. Discuss and consider taking action on current policy and procedures manual;
16. Discuss and consider taking action on ESO payroll tracking system;
17. Review training requirements and compliance status for each commissioner;
18. Discuss and consider taking action on personnel evaluations;
19. Discuss and consider taking action on bids for IT support;
20. *See Supplemental Agenda for Election Items;*
21. Discuss agenda items, time, and date for next meeting.

 A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 111 N. Avenue C, Elgin, Texas between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

/s/ Matt Benson
 Matt Benson, Secretary

 Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Bastrop-Travis Counties Emergency Services District No. 1 at 512-281-4025 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1
SUPPLEMENTAL AGENDA**

January 18, 2024

TO: THE BOARD OF COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will hold a meeting at 6:30 p.m. on Thursday, January 18, 2024, at the Elgin Fire Station located at 111 N. Avenue C, Elgin, Texas. The following matters will be considered and may be acted upon at the meeting.

1. Discuss and consider approval of Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period;
2. Discuss and consider approval of the Contract for Election Services with Bastrop County for the May 4, 2024, election, approval of required payment for those services, and a Resolution Approving Contract for Election Services with Bastrop County;
3. Discuss and consider approval of the Contract for Election Services with Travis County for the May 4, 2024, election, approval of required payment for those services, and a Resolution Approving Contract for Election Services with Travis County;
4. Discuss and consider approval of an Order Adopting and Implementing the Use of Electronic Voting Systems in Addition to Paper Ballots in District Elections;
5. Discuss and consider approval of the Order Calling Commissioner Election for May 4, 2024;
6. Authorize District's attorney to give Notice of Commissioner Election for May 4, 2024; and
7. Any other matters in connection with the District's May 4, 2024 Commissioner Election.

**DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL
CONDADOS DE BASTROP Y TRAVIS**

AGENDA SUPLEMENTAL DE LA REUNIÓN

18 de enero de 2024

A: LA JUNTA DE COMISIONADOS DEL DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL CONDADOS DE BASTROP Y TRAVIS Y A TODAS OTRAS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta de Comisionados del Distrito de Servicios de Emergencia Número 1 del Condados de Bastrop y Travis celebrara una reunión el jueves, el día 18 de enero de 2024, a las 6:30 p.m. en la Estación de Bomberos de Elgin, ubicado en 111 N. Avenue C, Elgin, Texas. Los siguientes asuntos serán considerados y se podría tomar acción tocante dichos asuntos en la reunión:

1. Debatar y considerar aprobación de la Resolución que autoriza la cita de la secretaria del agente para realizar deberes durante periodo de la elección;
2. Discutir y considerar la aprobación del Contrato de Servicios Electorales con Condado de Bastrop para el 4 de mayo de 2024 elección, aprobación del pago requerido para esos servicios, y una Resolución que Aprueba el Contrato para Servicios Electorales con Condado de Bastrop;
3. Discutir y considerar la aprobación del Contrato de Servicios Electorales con Condado de Travis para el 4 de mayo de 2024 elección, aprobación del pago requerido para esos servicios, y una Resolución que Aprueba el Contrato para Servicios Electorales con Condado de Travis;
4. Discutir y considerar la aprobación de una Orden Adoptando e Implementando el Uso del Sistema Electrónico de la Votación además del uso de boletas de papel en las elecciones del Distrito;
5. Debatar y considerar aprobación de la Orden convocando elección de comisionados para el día 4 de mayo de 2024;
6. Autorizar al Fiscal de Distrito para dar Aviso de la Elección del 4 de mayo de 2024; y
7. Cualquier otro asunto con respecto a la Elección de Comisionados del día 4 de mayo de 2024.