BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

Meeting Minutes

October 17, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Thursday, October 17, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Nick Teague, Brian Henson, Ramiro Garza, and Damon Doss. No Commissioners were absent. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance:** Led by Commissioner Moseley.
2. **Call meeting to order:** Called to order by Commissioner Moseley at 6:30 pm.
3. **Public Comment:** None
4. **Public Comment on Agenda Items:** None

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider:**

   (a) **approval of payment of monthly bills and invoices:**

   (b) **approval of monthly financial report:**

   (c) **approval of quarterly investment report for 3rd quarter:**
   Motion by Commissioner Henson to approve payment of monthly bills and invoices, approve monthly financial report and approve quarterly investment report for 3rd quarter. Seconded by Commissioner Teague. All in favor, motion passes.

   (d) **action regarding amendments to budget for FY24:** no amendments at this time

6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership:** Chief Botello presented his monthly report. Hired 5 new firefighters, they started October 1st. New hires came in for a 4-day orientation. A couple of volunteers from McDade stepped down. We had 249 fire calls for the month of September. Station 6 (McDade) call volume is up and response time is down. Two new command vehicles have arrived; one is being equipped with lights and equipment.
7. **Receive monthly Commissioner activity reports:** None

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for the September 19, 2024, regular meeting:** Motion made by Commissioner Garza, seconded by Commissioner Teague to approve minutes from September 19, 2024 meeting. All in favor, motion passes.
9. **Discuss and consider engaging auditor to conduct FY2024 audit:** Motion made by Commissioner Doss to engage auditor to conduct FY2024 audit and seconded by Commissioner Garza. All in favor, motion passes.

10. **Discuss required training hours for Commissioners:** No action taken.

11. **Consider attending Annual SAFE-D Conference, scheduled for February 6-8, 2025, at the Kalahari Convention Center in Round Rock:** All 5 commissioners are attending the Safe-D conference.

12. **Discuss and consider action on the Memorandum of Understanding Regarding Clinical Sites and Providers:** No action taken. Approved at last commissioners' meeting.

13. **Discuss, consider and take action on the 2018 Fire Code:** Tabled. February time frame to be ready to adopt fire code.

14. **Discuss, consider and take action on seeking property on the Western side of the District for a future station:** No action taken.

15. **Discuss, consider and take action on hiring additional staff:** Motion made by Commissioner Teague to move forward with the promotion of the 3 driver operator positions. Motion seconded by Commissioner Henson. All in favor, motion passes.

16. **Discuss, consider and take action to adopt official logo for the District:** Motion made by Commissioner Teague to adopt the seal and patches. Commissioner Garza seconded the motion. All in favor, motion passes. Commissioner Doss would rather it say Bastrop Travis Counties ESD 1 instead of Bastrop Travis ESD 1.

17. **Discuss agenda items, time, and date for next meeting:** Motion made by Commissioner Doss to have the next meeting on November 21st, 6:30 pm at station 1. Motion seconded by Commissioner Garza. All in favor motion passes. Commissioner Moseley moved to adjourn the meeting, seconded by Commissioner Teague. All in favor, meeting adjourned at 9:00 pm.

Brian K B

Brian Henson, Secretary
Board of Commissioners

November 21, 2024