

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **MINUTES**

July 16, 2026

The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 held a regular meeting on **Thursday, July 16, 2026, at 6:30 p.m.**, at Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

Attending the meeting were Commissioners Ramiro Garza, Zack Voelker, Brian Henson, Larry Moseley. Commissioner Nick Teague attended via video link. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit and Fire Prevention Office.

1. **Pledge of Allegiance:** Pledge of Allegiance led by Commissioner Garza.
2. **Call meeting to order:** Meeting called to order at 6:30 pm.
3. **Public Comment:** None.
4. **Public Comment on Agenda Items:** None.

## **PRESENTATION AND REPORTS**

5. **Receive monthly report from the Treasurer and consider:**
  - (a) **approval of payment of monthly bills and invoices;**
  - (b) **approval of monthly financial report;**
  - (c) **approval of transfers among District accounts;**
  - (d) **approval of quarterly investment report for 2<sup>nd</sup> quarter of 2026; and**
  - (e) **approval of revised budget presentation, budget amounts, and budget line items.**

CPA Pam Oakes presented the monthly financial report, payment of monthly bills and invoices, and transfers among District accounts. She presented the revised budget presentation, budget amounts and budget line items. Motion made by Commissioner Garza to approve agenda item #5 A, B, C, D, and E. Seconded by Commissioner Henson. All in favor, motion carries.

6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, membership, and repairs needed at stations or to equipment or apparatus and take any related action:** Chief Chris Botello gave his monthly report on the District. Total calls for EMS and Fire were 314 in June. Volunteers are still meeting on Tuesdays and one Thursday each month. Engine 1301 had some transmission issues; it was repaired and is now back in service. Lawn mowers for all 3 stations were repaired and are back in service. Firefighters participated in Juneteenth parade, car seat event, Trinity Ranch Elementary School's "Meet the Fire Department" and the 290 Extension Project. Fire Prevention has brought in a little over \$7200 from October to Present.

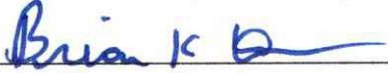
There are several developments coming to Elgin and a Code Violation link has been added to the permit website for anyone who wants to report a violation in the District.

7. **Receive monthly Commissioner activity reports:** Commissioner Voelker commended the firefighters for their continuous training. Commissioner Teague visited a couple fireworks stands to make sure they were permitted. He also had some discussions with the Elgin City Council on the Fire Marshal ordinances and issues with EMS capabilities. He met with ESD3 personnel to discuss their response with Mutual Aid. There have been some budget committee meetings with Commissioner Voelker and Commissioner Garza.

#### **DISCUSSION/ACTION ITEMS**

8. **Discuss and consider approval of minutes for June 18 regular meeting and July 6 special meeting:** Motion made by Commissioner Henson to approve June 18<sup>th</sup> and July 6<sup>th</sup> meeting minutes. Seconded by Commissioner Voelker. All in favor, motion carried.
9. **Discuss and take action to address certification pay, promotions, and rate of pay for District employees:** No action taken.
10. **Discuss and take action to authorize hiring additional staff:** No action taken.
11. **Discuss agenda items, time, and date for next meeting:** Special Meeting called for August 4, 2026, Elgin Fire Station, 6:30 pm. Next regular monthly meeting date is August 20, 2026, at Elgin Fire Station, 6:30 pm.
12. **Adjourn:** Meeting adjourned at 7:17 pm.

Approved August 20, 2026.

  
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Brian Henson, Secretary  
Board of Commissioners