BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

AGENDA

May 21, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Tuesday, May 21, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;
4. Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item;

ADMINISTRATIVE

5. Approve and accept statements and oaths of office for newly instated Commissioners;
6. Action regarding election of officers for Board of Commissioners;
7. Action regarding obtaining Treasurer's bond;
8. Discuss required updates to District bank accounts and consider action on updated Resolution Designating Authorized Persons for District Bank Accounts;

PRESENTATION AND REPORTS

9. Receive monthly report from the Treasurer and consider:
   (a) approval of payment of monthly bills and invoices;
   (b) approval of monthly financial report; and
   (c) action regarding amendments to budget for FY24;
10. Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership;
11. Receive monthly Commissioner activity reports;

DISCUSSION/ACTION ITEMS

12. Discuss and consider approval of minutes for the April 18, 2024, regular meeting;

13. Conduct annual review of investment policies, strategies and guidelines and discuss and consider adopting Resolution Confirming Annual Review;

14. Discuss and consider approving District's financial audit and filing the audit report with the County Commissioners Courts or request 30-day extension from Commissioners Court if audit is not available, yet;

15. Review Resolution Regarding Public Participation at Open Meetings and discuss and consider changes as appropriate;

16. Discuss cost comparison between RIT-HR Paycore and ADP and consider taking associated action;

17. Discuss and consider action on the District funding commissioner participation in the Texas County and District Retirement System;

18. Discuss and consider establishing account with GovDeals for handling sale of equipment and apparatus;

19. Discuss and consider report from subcommittee on Fire Chief's six-month review and consider taking related action;

20. Discuss and consider update on personnel evaluations and consider taking related action;

21. Discuss and consider scheduling Commissioner Orientation Workshop for June 8th, June 15th or June 22nd; and

22. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 111 N. Avenue C, Elgin, Texas between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

Matt Benson
Matt Benson, Secretary
Board of Commissioners

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Bastrop-Travis Counties Emergency Services District No. 1 at 512-281-4025 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.