

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

June 20, 2023

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, June 20, 2023, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Tommy McCullough, Liston Crim, Matt Benson, and Darren Mogonye. No Commissioners were absent. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance:** Pledge led at 6:30 p.m.
2. **Call meeting to order:** Meeting called to order by Commissioner Moseley at 6:31 p.m.
3. **Public Comment:** None.
4. **Public Comment on Agenda Items:** None.

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **approval of payment of monthly bills and invoices:** Commissioner Mogonye made a motion to approve payment of monthly bills and invoices. Seconded by Commissioner McCullough, all in favor 5-0, the motion passes.
 - (b) **approval of monthly financial report:** Commissioner Mogonye made a motion to approve the monthly financial report with edits to flag line items. Seconded by Commissioner Crim, all in favor 5-0, the motion passes.
 - (c) **action regarding amendments to budget for FY23:** None.
6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership:** Asst. Chief Randy Reyna gave an update on emergency operations and other matters regarding management of activities. Forty 4 Designs gave a presentation for the board to switch to a new website. No action taken.

Frontline gave a presentation regarding the potential for health and wellness services. No action taken.

7. **Receive monthly commissioner activity reports:** None.

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for the April 25, 2023 special meeting, May 16, 2023 regular meeting, and May 22, 2023 special meeting:** Commissioner Crim made a

motion to approve the April 25th, May 16th, and May 22nd meeting minutes and was seconded by Commissioner Mogonye. All in favor 5-0, the motion carries.

9. **Discuss and consider update from subcommittee on hiring process for District Fire Chief:** *Commissioner Moseley ended the regular session and started Executive Session at 8:45 p.m. to discuss personnel matters.*

Commissioner Moseley ended Executive Session at 9:08 p.m. and reconvened the regular session. No action was taken during Executive Session.

Commissioner Moseley made a motion that the Board offer Mr. Weidman the job as Fire Chief and was seconded by Commissioner McCullough. All in favor 5-0, the motion carries.

10. **Discuss and consider ratification of changes to Valentine HR's scope of work:** Commissioner Benson made a motion to ratify the Board's action on the Valentine HR contract and scope of work from the April 2023 meeting and was seconded by Commissioner Moseley. All in favor 5-0, the motion carries.

11. **Discuss and consider approval for Frontline Medical for annual medical evaluations:** A motion was made by Commissioner Crim to approve Frontline for annual medical physicals and was seconded by Commissioner McCullough. All in favor 5-0, motion carries.

12. **Discuss and consider a hiring process and procedures for new hire candidates:** Commissioner Mogonye made a motion to approve the hiring process and procedures pending the changes made at the meeting and was seconded by Commissioner Benson. All in favor 5-0, motion carries.

13. **Discuss and consider meeting with County Commissioners regarding ambulance service in ESD1:** Commissioner McCullough would like to have another Commissioner meet with Bastrop County to discuss additional services. No action taken.

14. **Discuss and take action regarding the budgeting planning process for Fiscal Year 2024:** A motion was made by Commissioner Crim to adopt the budgeting process as presented for the Board and was seconded by Commissioner McCullough. All in Favor 5-0, motion carries.

15. **Schedule and conduct budget meetings/workshops:** Commissioner Mogonye made a motion to conduct a budget workshop on July 10th at 4:00pm in Elgin and was seconded by Commissioner Benson. All in favor 5-0, motion carries.

16. **Discuss and consider adoption of the tax and budget planning calendar for 2023, authorization of payments for the tax process publications, and take any related action:** A motion was made by Commissioner Crim to adopt the tax and budget planning calendar for 2023 as presented and authorize the payment of tax publications and was seconded by Commissioner Moseley. All in favor 5-0, the motion carries.

17. **Discuss and consider Amended Interlocal Agreement for Fire Protection, Fire Suppression and Emergency Rescue Services with Travis County Emergency Services District No. 13 and take action on the Amended Interlocal Agreement as needed:** The contract has been sent to the lawyer for review, awaiting review and discussion. No action taken.

18. **Discuss and consider retaining Municipal Accounts and bookkeeper services:** A motion was made by Commissioner Mogonye to cancel services with Municipal Accounts and was seconded by Commissioner McCullough. All in favor 5-0, the motion carries.

19. **Consider and take action on generating and posting agenda for board meeting within the District:** The Board discussed the processes.

A motion was made by Commissioner McCullough to continue doing business as normal and was seconded by Commissioner Benson. All in favor 5-0, the motion carries.

20. **Discuss and consider plan for repair and maintenance of the District's facilities and equipment:** The Board decided Item 20 can be removed from future agendas. No action taken.

21. **Discuss agenda items, time, and date for next meeting:** The next regular session meeting will be July 18th at 6:30 at Elgin.

A motion was made by Commissioner McCullough and seconded by Commissioner Mogonye to adjourn at 9:10 p.m. All in favor 5-0, the motion carries.

/s/ Matt Benson
Matt Benson, Secretary

July 18, 2023