BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

December 19, 2023

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, December 19, 2023, at 6:30 p.m.**, at the McDade Fire Station, 224 El Paso Street, McDade, Texas.

Attending the meeting were Commissioners Larry Moseley, Tommy McCullough, Darren Mogonye, and Damon Doss. Absent from the meeting was Commissioner Matt Benson. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**: Pledge led by Commissioner Larry Moseley.

2. **Call meeting to order**: Meeting called to order at 6:30 by Commissioner Larry Moseley.

3. **Public Comment**: No public comment.

4. **Public Comment on Agenda Items**: None.

ADMINISTRATIVE

5. **Approve and accept Statement and Oath of Office for commissioner appointed to fill unexpired term**: Damon Doss was sworn into office as new board member.

6. **Discuss and consider election of officers**: Tabled until all board members present.

PRESENTATION AND REPORTS

7. **Presentation by Amy Miller on Trash Consolidation Program**: Amy Miller gave a presentation on the trash program the fire department will be participating in.

8. **Presentation by Jacob Ericksin and Jacob Goldman with Streamline Connect on website services**: No presentation was made.

9. **Presentation by Leslie Levy with IT-Voice Technology Simplified**: No presentation was made.

10. **Receive monthly report from the Treasurer and consider**:

    (a) **approval of payment of monthly bills and invoices**:

    Motion made by Darren Mogonye to approve monthly bills for October, seconded by Larry Moseley. All in favor, motion passes.

    Motion made by Larry Moseley to approve monthly bills for November, seconded by Darren Mogonye. All in favor, motion passes.

(b) **approval of monthly financial report:**

Motion made by Larry Moseley to approve financial report for October and November, seconded by Tommy McCullough. All in favor, motion passes.

(c) **action regarding amendments to budget for FY23 and/or FY24**: None.

11. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership**: Chief's report given by Chris Botello. Art Villareal talked about tree and water leak at station 6.

12. **Receive monthly Commissioner activity reports**: None.

DISCUSSION/ACTION ITEMS

13. **Discuss and consider approval of minutes for the November 21, 2023 regular meeting**: Larry Moseley moved to approve minutes, seconded by Tommy McCullough. All in favor, motion passes.

14. **Discuss and consider action on presentation by Streamline Connect to approve engagement of website consultant**: Motion made by Darren Mogonye to approve website, seconded by Larry Moseley. All in favor, motion passes.

15. **Review and discuss the District Chief's signing authority and amount limitations for District bank accounts**: No action.

16. **Review and discuss Texas County & District Retirement System (TCDRS) Plan Agreement for 2024 plan year and consider taking action to approve Agreement**: Larry Moseley moved to approve the 2024 TCDRS Plan Agreement, seconded by Tommy McCullough. All in favor, motion passes.

17. **Review and consider taking action to approve Release of Pledge Collateral document**: No action taken.

18. **Discuss and consider taking action on personnel evaluations**: The board entered into executive session at 8:11 under the personnel exception of the Government Code to discuss this item and resumed regular session at 8:48, no action taken during executive session.

19. **Discuss and consider taking action on bids for IT support**: No action taken.

20. **Discuss and consider attending Annual SAFE-D Conference, scheduled for February 22-24, 2024, at the Irving Convention Center**: Damon Doss, Larry Moseley and Darren Mogonye will attend the SAFE-D Conference.

21. **Discuss investment accounts and consider taking action to authorize the transfer of funds**: Tommy McCullough moved to transfer $20,000 to the Texas Class Investment Account, seconded by Larry Moseley. All in favor, motion carries.

22. **Discuss and consider submitting required annual report to the Division of Emergency Management through SAFE-D website**: Larry Moseley moved to make appropriate changes to annual report, seconded by Damon Doss. All in favor, motion carries.

23. **Discuss need to call May commissioner election and terms expiring for Commissioner McCullough, Commissioner Benson and Commissioner Mogonye**: Motion made by Tommy McCullough to proceed with calling aMay election at upcoming meeting, seconded by Larry Moseley. All in favor, motion carries.

24. **Discuss agenda items, time, and date for next meeting**: Next meeting January 18th in Elgin.

Tommy McCullough moved to adjourn, seconded by Darren Mogonye. All in favor, motion carries.

/S/Darren Mogonye
Darren Mogonye, Asst. Treasurer,
Board of Commissioners