BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

November 21, 2024

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Thursday, November 21, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

Attending the meeting were Commissioners Larry Moseley, Nick Teague, Ramiro Garza, and Damon Doss. Commissioner Brian Henson was absent. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**: Led by Commissioner Moseley

2. **Call meeting to order**: Commissioner Moseley called meeting to order at 6:30 pm.

3. **Public Comment**: None

4. **Public Comment on Agenda Items**: None

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider**: CPA Pam Oakes presented the previous month's financial reports.

   (a) **approval of payment of monthly bills and invoices**:

   (b) **approval of monthly financial report**;

   Motion made by Commissioner Doss to approve monthly financial report and payment of monthly bills and invoices. Seconded by Commissioner Garza. All in favor, motion passes.

   (c) **action regarding amendments to budget for FY24**: Motion made by Commissioner Doss to approve the budget amendment for FY24, seconded by Commissioner Teague. All in favor, motion carried.

6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership**: Total EMS & Fire Incidents for the month were 270 with average response time at 7 minutes 30 seconds. For month of October there were 37 overlapping calls requiring a second unit response. Currently have 17 full time firefighters, 18 total volunteer firefighters. Station 6, McDade, call volume is up and response time is down. Hiring 4 new firefighters and 1 driver in January

7. **Receive monthly Commissioner activity reports**: Commissioner Teague has heard some positive comments on Station 6 being open. National Night Out was a great success; the

community is happy to hear the sirens in McDade. Commissioner Doss has scheduled a meeting with Travis Lundgren w/Travis County ESD13 to speak about property and keep him updated in the process. Commissioner Teague also spoke about ESD3 and meeting with Commissioner Glass.

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for October 17, 2024, regular meeting**: Commissioner Garza made a motion to approve the minutes from October 17, 2024 and Commissioner Doss seconded the motion. All in favor, motion passes.

9. **Discuss and accept 2024 Levy Report provided by Bastrop County Tax Assessor/ Collector**: Commissioner Teague made a motion to accept the 2024 Levy Report with a correction to the name listed. The motion was seconded by Commissioner Garza. All in favor, motion passes.

10. **Discuss possible sales tax election to be called for May 2025, consider retaining consulting firm and take related action**: Commissioner Doss made a motion to discuss ths item in executive session and seconded by Commissioner Teague. All in favor, motion passes. See below for action on this item.

11. **Discuss and consider update on Fire Prevention and status of the 2018 Fire Code and take related action**: Assistant Chief Mark Wobus spoke about the fees the District will charge, the computer program needed, and the vendors to be used when a Fire Code is adopted. No action taken.

12. **Discuss and consider proposal to equip the District with a drone for fire and search and rescue operations and take related action**: Fire Chief Chris Botello spoke about the need, cost and benefits of having a drone. Commissioner Teague made a motion to create a committee comprised of two commissioners and one department representative with a main chair and that the committee will compile information and then make a recommendation to the full board. Motion seconded by Commissioner Doss. All in favor, motion carries.

13. **Discuss and consider the invoice received from Texas Mutual Workers' Compensation Insurance and take related action**: No action taken.

14. **Discuss, consider and take action on seeking property on the Western side of the District for a future station**: Commissioner Teague made a motion to table action on item 14 until after executive session and to discuss the item in executive session. The motion was seconded by Commissioner Doss.

The Commissioners went into executive session at 8:33pm to discuss agenda Items 10 and 14 under Section 551.072 of the Texas Government Code. Executive session ended at 8:42pm, at which point the regular meeting was reconvened. No action was taken in Executive Session.

Motion made by Commissioner Teague that the Board move forward on seeking property on the Western side of the District. The motion was seconded by Commissioner Doss. All in favor, motion carries.

The Board returned to Item 10:

Commissioner Teague made a motion to create a committee to be comprised of two Commissioners and a department representative, and that the District move forward with retaining a consulting firm and move forward with calling a sales tax election for the entirety of the District excluding the City of Elgin but including the ETJ, if possible. The motion was seconded by Commissioner Doss. All in favor, motion carries.

15. **Discuss agenda items, time, and date for next meeting**. Motion made by Commissioner Teague to hold next meeting on December 19th, 2024, at Station 1. The motion was seconded by Commissioner Moseley. Meeting adjourned at 9:31 pm.

Brian K B

Brian Henson, Secretary
Board of Commissioners

December 19, 2024